### Video Script: Life Cycle of an Evaluation

<table>
<thead>
<tr>
<th>STORYBOARD IMAGE</th>
<th>NARRATION</th>
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<tbody>
<tr>
<td><img src="image1" alt="Welcome" /></td>
<td>Welcome back to the 5 minute evaluation resource series,</td>
</tr>
<tr>
<td><img src="image2" alt="Building Evidence for Educator Effectiveness" /></td>
<td>a series designed to help you build evidence for educator effectiveness. Here’s where we left off:</td>
</tr>
<tr>
<td><img src="image3" alt="Previously" /></td>
<td>In our first video we introduced you to this new series of resources,</td>
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</tbody>
</table>

4. designed to help people passionate about education programs

5. to learn evaluation concepts.

6. And by using these resources, take you from here

7. to here
12. **Plan and Design:**

Probably the most important thing you can do as you plan and design your evaluation is to be clear about what some people call your *theory of change* or *logic model*.

13. **Theory of Change:**

In other words, what is it about your program that is going to influence the change you want it to make?

And who will be the people that are changed because of the program?

These answers will drive most other decisions in your evaluation.

14. **Plan and Design:**

In order to have a study that meets WWC standards, you need to consider the study design that is most rigorous, feasible, and works best for your program.

15. **Valid Comparison Group:**

The important thing here is that in most cases, the only way to meet standards is to have a valid comparison group.

You need a group of people who are as similar as possible to the group enrolled in your program.
WWC allows for several types of what they call group study designs.

The gold standard of group designs is when you randomly assign individuals or schools to either participate in a program or not participate in a program. This is called a randomized controlled trial or RCT.

When an RCT isn’t possible, other designs can be used as well. We have a resource that defines the different designs.

Identify and Follow Participants:
Once you have chosen the design, you will need to identify and recruit the participants.

Important considerations in this stage include determining how many people you need in your study for the results to be meaningful,
20. **Identify and Follow Participants**

**Changes**

addressing changes in study participants as time passes, and

21. **Identify and Follow Participants**

**Differences**

ensuring that you don’t treat the groups differently in ways that might change your results.

22. **Collect and Store Data**

**Collect and Store Data**

23. **Collect and Store Data**

**Measures:**
- Proficiency Scores
- Grade Point Average
- Student Test
- Value Added Scores
- Teacher Comprehension Test
- Behavior Scores

This stage includes identifying the data and measures best for demonstrating that the change you predicted has occurred.
24. **WWC Requires Outcome Data:**
   - actually measures your intended outcome,
   - not unfairly biased,
   - collected the same way for all groups.

   WWC requires that the outcome data:
   - actually measures the outcome that you anticipate,
   - is not unfairly biased toward your program, and
   - must be collected in the same way for all the groups in your evaluation sample.

25. **Analyze Data:**
   - The standards related to the data analysis stage help ensure that the analysis isn't biased.

26. **Missing Data:**
   - For example, evaluators must follow WWC guidelines to account for missing data.
   - Missing data occurs when information such as teacher or student characteristics are not known for particular individuals in a study.

27. **Report and Use Findings:**
   - Finally, the WWC has specific guidelines for reporting data to help individuals compare results across several evaluations.
28. The improvement index, for example, is designed to help practitioners and policy makers understand the magnitude of difference your program would make on the average person in your study.

29. If your improvement index was reported to be plus 8, it would indicate that a student who was at the 50% mark without the intervention, would be expected to be at the 58% mark with the intervention.

30. The stages of the evaluation life cycle provide the structure to help you target your topics of interest.

31. You can find the resources mentioned in this video in the evaluation resource database. Watch for more videos and easy-to-understand resources in this series in the near future.